SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVT. NAVEEN COLLEGE JANAKPUR KOREA

NEAR TAHSIL OFFICE BHARATPUR JANAKPUR
4977782
www.janakpurcollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Government Naveen College Janakpur affiliated to Sant Gahira Guru university Sarguja, Ambikapur Chhattisgarh, an institute of higher education in Northern Chhattisgarh State of India. Established in a self-building in the year 2008 with Arts, Commerce and Science faculties. Today the college offers regular under graduate degree Programme in three streams. B.A, B.Sc and B.Com. These prepared and designed by the Central Board of Studies, Raipur (C.G.) Which has enabled it to emerge as a fore-runner in education in the rural and economical backward tribal populated region.

Making a humble beginning with 115 students with one faculty member, today it has more than 450 students. A team of dedicated and well qualified faculty members facilitate effectual teaching and contribute in shaping the next -generation.

The admission process is through online which is absolutely transparent and in accordance with the reservation cum merit norms of the state government. Slow learners are facilitated with special classes while advance learners are given special assignments and encouraged to perform better. College fallow an academic calendar for the smooth and timely functioning of all academic activities.

To impart holistic training to students, the college undertakes extension activities through N.S.S volunteers, various societies and departmental activities such as AIDS awareness, community, hygiene and sanitation, greenery committees, gender equity and women empowerment, and traffic awareness through social work committee, anti-ragging committee, help desk and female sexual harassment, grievance redressal pocso committee etc. function in tandem with college administration. The college aims at providing a conducive environment for personality development of the students and to provide them a platform to blossom into responsible and confident young students .

The college is spread over 1.5 acres of land and is located at 230 43' 19.19" north and 810 47' 11.12" east in the geo map. The institute has a good luck to be situated at the nearst of two national park one is the Sanjay national park, other is the Guru Ghasi Das national park. Janakpur town is connected only through roadways between Katni and Singrauli.

Vision

Government Naveen College Janakpur aims to achieve qualitative and value-based education to students so that they are nurtured to be job-ready and become socially sensible citizens of the country.

To aspire for accreditation by NACC and achieve "A" Grade up to 2026.

Mission

Government Naveen college Janakpur is to aim emerge as a fore-runner in education in the rural and economical backward tribal populated region. To bring quality and skilled education at the doorstep of socially and educationally weak tribal.

In order to fulfill its stated vision and mission the Government Naveen College Janakpur is commited to academic excellence: our primary objective is to enable every student to cope up with the latest developments in contemporary national and global level through effective transaction of the curricular and co-corricular aspects.The college is focused on the all round development of the students personality through proper education and exposure to the vast treasure of knowledge, sports facilities and by providing platform for their socialization.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The college imparts education to students with a view to empower them through knowledge and has been serving generation with its unique and innovative ways of teaching learning and reaching out to the society. It illuminates the heart and mind of the students and initiates leadership in standing for a good cause. The students educated in this campus go out with a purpose to contribute the society by doing justice to their profession,building ideal families and rearing a new generation with values.
1. The college has own building and situated in the Korea District Tahsil Bharatpur Head Quarter.
2. It offer only UG programmes B.A, B.Sc. and B.Com.
3. It leads to all-round development of students by exposing them various curricular, co-curricular and extra-curricular activities.
4. It's library has reading space with browsing facility.
5. Strong mentoring and student support system takes care of all students.
6. Focus on personality development of each student through development of positive attitude, leadership qualities an awareness.
7. It has common room for girls.
8. It has functional NSS unit.
9. The college has CCTV surveillance.

Institutional Weakness

1. The facility is also an area due to its remote forest cover.
2. Lack of permanent regular teaching staff.
3. Research facilities are not available.
4. College needs more infrastructural facility like building, classrooms, laboratories etc.
5. No placement opportunities in the local area.
6. student centric activities are very mine due to very low poor financial status of the students.
7. Over work load on faculty members.

Institutional Opportunity

1. Opportunities the concept of internal quality assurance implementation maturity, aiming to analyze the existing theoretical underpinnings need can be understanding because all students belong to economically backward and tribal rural families. Thus, providing SC, ST, OBC, BPL, EWS scholarship to students. Therefore, college has opportunity to encourage them for pursuing higher education.
2. High demand for more UG, PG and diploma programs/courses for which proposal have been already submitted to Department of Higher education, Chhattisgarh Government.
3. Career guidance to all students.
4. The students are made efficient through various self-employment skill programs.
5. State government is providing free books (Book Bank) to SC/ST/BPL / EWS students and free stationary for SC/ST students.

6. Personality development and mentoring.

Institutional Challenge

1. High Teacher student ratio.
2. Low sanctioned post with reference to program.
3. No of fund for research.
4. To enhance placements grooming the students rural and Trible background and upgrading the communication skill and limited classrooms and faculty.
5. Filling up of vacant teaching and non-teaching posts.
Majority of students belong to educationally and economically backward families. Their school level education is very poor.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Government Naveen College Janakpur is affiliated to Sant Gahira Guru University Sarguja Ambikapur (C.G.). The college is teaching the curricula designed by the affiliating university and college makes every effort to improve and update the syllabus as and when required during faculty participating in Board of Studies meeting

organized by university. Academic calendar every year offered by department of higher education. Then college prepare a self-academic calendar which work with university and department of higher education. The college offer three undergraduate programme (B. A, B.Sc and B.Com.) follows the annual system of examination. In order to realize the vision and mission of college various committes are working to look after the effective implementation and timely completion of prescribed syllabus, and extension activities.

As a learning organization, we have always engaged in a continuous process of obtaining feedback from different stakeholders in a formal-informal manner and has enriched the teaching-learning processes.

Teaching-learning and Evaluation

The college is situated in tribal populated foresty area in Korea district Tahsil Bharatpur head quarter. As the system follows to optain the higher education it needs to aspirants pass out 12th pass therefore 12th pass out aspiring to get admission in arts, science and commerce stream. The process of

admission to various programmes is transparent and fare. The students are given admission on the basis of merit. The college follow the reservation policy laid down by Chhattisgarh Government (ST-32%, SC-12%, OBC-14% & PwD-3%). The college adopts students centered teaching and learning methodology. The faculty strength is satisfactory. The gap of vacant faculty positions is fulfilled by Guest faculty. cultural diversity within the institution. Equal opportunity cell of the college strives to provide an appropriate learning environment for students with special needs. The examination related grievances addressed in transparent, time-bound and efficient way through examination committee. Those students who are not satisfied with marks given they can apply for revaluation, retotaling and photocopies of answer book. The college has developed a feedback system which keep eye on teaching learning process and student satisfaction.

Research, Innovations and Extension

Extension activities are taken regularly through NSS. Extension activities for community development include Gender, Education, Environment and other development concerns. The regular activities like Cleanliness, Swachh- Bharat and social awareness camps are conducted in neighboring community.

Infrastructure and Learning Resources

The college policy for infrastructure development focuses on-

1. College Create an environment for teaching-learning process analysis.
2. Regular assessment of infrastructure needs to keep pace with changing needs due to increase in number of students.
3. Regular up-gradation and maintenance of college facilities.
4. The college has also safe drinking water through Ro.
5. To identify slow and quick learners, every class is monitored by teacher mentor. The mentor facilitates

learning of the students and helps them in solving their problems.

6. The academic calendar is prepared in the beginning of academic year by department of higher education C.G.
7. To enhance the security entire college under 24×7 CCTV surveillance.

Student Support and Progression

The library has accumulated 7510 books, and 5 computers with Internet browsing terminals. The college is committed to excellence in all spheres, therefore, every student who joins the college is extended academic, psychological, professional and financial assistance. The SC, ST students are provided facility of free books and stationery. The eligible students get financial assistance in the form of scholarship from state government sponsored scheme. The college developed the culture capability enhancement cell such as guidance for competitive examination, career counseling, personal counseling, yoga and meditation and career opportunities in changing global scenario. The students from socially and economically weaker section of society and physically challenged students gets special attention to address their issue such as admission, financial support, career counseling, ramp facility etc. Various administrative bodies of the college such as student union, Help desk committee, legal literacy committee, IQAC of the college. The alumni meet organized once in a year. Alumni visit the institution as per their convenience throughout the year and college incorporate the valuable advice from them.

Governance, Leadership and Management

The college is a government institution, the Principal, teaching and non-teaching regular staff are appointed by the State Government. Principal sets the internal policies and programs with the association of faculty members, conveners of different committees, librarian, members of non- teaching staff. The budget allocation to the college is made by State Government.

The staff and administration work zealously to comprehend and articulate rapid changes in the academic structure and functioning of the college. The college promotes a culture of participative management. Before the commencement of each academic session staff council committees are formed. Under the guidance of the Principal staff council committees have the freedom to formulate their plan and decide execution strategies. The decision of staff council remains final. The college conducts regular internal and external audit.

Institutional Values and Best Practices

This College has always pioneered in displaying the best institutional values and practices. The institution is committed to sustainable development. Its engagement to social and environmental issues is very evident.

The college promotes gender equity and sensitivity through various gender equity promotion programmes.

Several activities are conducted for the promotion of national values and communal harmony. The college also provides facilities for the differently abled and works extensively to engage with the local community. Environmental consciousness has been an integrated component of the college activities. The institution plans to install a solar power system to offset carbon emissions and follows the policy of replacing lighting fixtures with LED lights. Further, the college maintains transparency in its financial, academic, administrative and auxiliary functions. To improve the teaching learning process, many best practices are being conducted.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. NAVEEN COLLEGE JANAKPUR KOREA
Address	Near tahsil office Bharatpur Janakpur
City	Janakpur
State	Chhattisgarh
Pin	4977782
Website	www.janakpurcollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	S P Tripathi	07835-267227	7000528577	-	gndc.jnk2008@gmail.com
IQAC / CIQA coordinator	Awanish Kumar Patel	07835-2267227	9993889272	-	drawanishpatel@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	03-07-2008

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Chhattisgarh	Sant Gahira Guru Vishwavidyalaya Sarguja	<u>View Document</u>

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Near tahsil office Bharatpur Janakpur	Tribal	1.5	1652.4

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Political Science	36	HIGHER SECONDARY	English,Hindi	540	219
UG	BA,Sciology	36	HIGHER SECONDARY	English,Hindi	255	165
UG	BA,Hindi Literature	36	HIGHER SECOANDARY	Hindi	255	219
UG	BA,English Literature	36	HIGHER SECONDARY	English	30	0
UG	BA,Geography	36	HIGHER SECONDARY	English,Hindi	255	52
UG	BSc,Botany	36	HIGHER SECONDARY	English,Hindi	330	243
UG	BSc,Zoology	36	HIGHER SECONDARY	English,Hindi	330	243
UG	BSc,Chemistry	36	HIGHER SECONDARY	English,Hindi	330	251
UG	BSc,Physics	36	HIGHER SECONDARY	English,Hindi	30	8
UG	BSc,Mathematics	36	HIGHER SECONDARY	English,Hindi	30	8
UG	BCom,Commerce	36	HIGHER SECONDARY	English,Hindi	360	22
UG	BA,Fc Hindi Bhasha	36	HIGHER SECONDARY	Hindi	540	219
UG	BA,Fc English Language	36	HIGHER SECONDARY	English	540	219
UG	BA,Environmental Studies	12	HIGHER SECONDARY	English,Hindi	180	108

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				11
Recruited	0	0	0	0	0	0	0	0	3	0	0	3
Yet to Recruit				0				0				8
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				6
Recruited	3	0	0	3
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				3
Recruited	2	1	0	3
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	3	0	0	3
PG	0	0	0	0	0	0	5	0	0	5

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	224	2	0	0	226
	Female	265	1	0	0	266
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	16	16	14	16
	Female	18	11	6	6
	Others	0	0	0	0
ST	Male	105	127	77	90
	Female	94	89	54	47
	Others	0	0	0	0
OBC	Male	56	61	32	26
	Female	55	39	34	23
	Others	0	0	0	0
General	Male	8	7	10	8
	Female	16	16	12	9
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		368	366	239	225

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
124	124	124	124	115

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	11	11	10

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
492	368	365	239	225

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
460	344	342	217	205

File Description	Document
Institutional data in prescribed format	[View Document]()

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
92	19	34	24	10

File Description	Document
Institutional data in prescribed format	[View Document]()

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	2	1	1

File Description	Document
Institutional data in prescribed format	[View Document]()

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	11	11	10

File Description	Document
Institutional data in prescribed format	[View Document]()

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 10

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
19.125	18.635	5.250	2.470	3.420

4.3

Number of Computers

Response: 10

4.4

Total number of computers in the campus for academic purpose

Response: 3

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

1.1.1: The Institution ensures effective curriculum delivery through a well planned and documented process.

Vision:

Government Naveen College Janakpur aims to achieve qualitative and value-based education to students so that they are nurtured to be job-ready and become socially sensible citizens of the country.

To aspire for accreditation by NACC and achieve "A" Grade up to 2026

Mission:

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In order to fulfill its stated vision and mission the Government Naveen College Janakpur is commited to academic excellence: our primary objective is to enable every student to cope up with the latest developments in contemporary national and global level through effective transaction of the curricular and co-corricular aspects.The college is focused on the all round development of the students personality through proper education and exposure to the vast treasure of knowledge, sports facilities and by providing platform for their socialization.

Objective:

In order to fulfill its stated vision and mission the Government Naveen College Janakpur is committed, academic excellence the primary objective is to enable every student to cope up with the latest developments in contemporary: national and global level strength through effective transaction of the curricular and co-curricular aspects. the college is focused on the all-round development of the student's personality through proper education and exposure to the vast treasure of knowledge; sports facilities are providing platforms for their socialization. Socially respectable citizen; college in kale-kids sense of civic responsibility, social commitment, moral accountability among the students through social activities with exposure to human rights, value systems, culture, heritage, scientific temper and environmental.

Goals:

Goals for next five year:

1. Development of institute as quailty education center.

- Establishment of E-Library.
- Up gradation of exciting labs.
- Extension of class room, procurement books and equipment's.

1. Improving the employability of students

- Providing skill orientation education & training
- Enhancing sports facilities
- Establishment of Eco-friendly environment. Our college runs the prescribed syllabus by affiliating Sant Gahira Guru University Sarguja ambikapur (C.G) and following what ever the changes in prospects held time to time.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

1.1.2: The institution adheres to the academic calendar including for the conduct of CIE.

At the beginning of every new session there is an introductory classes organised for the newly admitted student as per the guideline of Higher Education. department of Higher Education of CG. in which student are made aware of the syllabus and other facilities provided by the college necessary information regarding the curriculam and welfare scheme are provided to the student in the introductory classes. teacher are already aware to the syllabus at it is available in the internet during this process student are introduced to the entire faculty and non teaching staff. institutions follow constantly the rule and regulation according the direction and curriculum of the Higher education department C.G. and the diffiliated University Sant Gahira Guru Sarguja. Our institution aims to prepare academic calendar timely issued for internal evelation as quarterly examination, half yearly examination. the institution conducts these evelation process at last one among the various made of testing e.g. short interview, question answer method both, objective and descriptive, assignment writing, oral tests, presentation, group discussion etc, our institution also maintain attendance register for student attendance purpose and teaching diary duly signed by the principal of the college. according to the calendar of Higher Education. we run all the activities sport, cultural and all other what ever are prescribed for the better ment and the holistic development of the student.

File Description	Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

1.3.1: Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum.

Core Courses –

1. B.A.
2. B.Sc.

3 B.Com.

Chhattisgarh higher education department with the multidimensional vision is putting all its effort to make higher education available as per the needs of the society and students. The higher education is now reaching every corner of the state with the aim of imparting knowledge and skill development among the society and its learners. the college purpose to move ahead with not only a very positive but also a multidimensional vision and mission before it. The institute intends to provide innovative educational facilities, to develop critical thinking, inculcate moral values and cultural awareness, a global perspective to provide opportunities having multicultural applications to increase career development support and personal enrichment by providing job opportunities, it has the aim of developing social cultural concern and consciences among the aspirants students.

Gender issues:

Reservation policies, constitutional provisions especially for woman, visit to the court are covered in political science and other relevant subjects. Sex ratio, education of child morality water scarcity, drought, flood, pollution, cleanless, ruralisation, urbanization and modernization and village surveys are practically inhibited., in Geography demographic issues, in Economic financial issues, in literature of English and Hindi gender issues are tenderly revealed to the students also the issues of gender are best portrayed in poetry, drama and novel of Hindi & English literature.

environmental issues:

environmental studies are compulsory subject at B.A. B.Sc. & B.Com level form first year to final year students. It also covers in other. subjects like Economical Geography, Botany, Zoology etc., all the other subjects cover this issues in some extent.

Human issues: human values are mostly covered in curriculum of Political Science, Hindi, English literature and language. It also covers in B.Sc. programmes and B.Com. programmes syllabus. Apart from these issues included in the syllabi of affiliating university, our college has taken the various steps to inculcate these issues among the students. Following are the activities carried out by the college for the students. NSS unit and Red-cross unit of the college actively participate in the national flagship programmes and addresses cross- cutting issues at community level. Our institutes organizes enough lectures on the hygiene and sanitation to create awareness about health in girl students, also working on woman empowerment and entrepreneurship awareness.

File Description	Document
Any additional information	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 6.1

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 30

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: D. Any 1 of the above

File Description	Document
Any additional information (Upload)	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

> **1.Feedback collected, analysed and action taken and feedback available on website**
> **2.Feedback collected, analysed and action has been taken**
> **3.Feedback collected and analysed**
> **4.Feedback collected**
> **5. Feedback not collected**

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 27.19

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
492	368	365	239	225

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1260	1260	1260	1260	1140

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
460	344	342	217	205

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

2.2.1: The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners.

Students Aspiring for admission in the institute are directed and advised to apply online through the admission portal of institutional website; all the required information is available there. The aspirants need to register themselves by filling online application form. The registration fees are also collected online. Merit wise shortlisted applicants are called for counselling on schedule date declared in advance by Higher Education Department of Chhattisgarh. After counselling these applicants are directed to deposit fee through online mode.

The entire system of admission is on-line. The students apply on-line application indicating the choice of the course and the college they wish to seek admission. The admission is given to students of regular courses after counselling and getting the feedback for their options. Students have freedom to choose their options and change accordingly during counselling. The admission for the regular courses is given on merit basis decided by the Department of Higher Education of Chhattisgarh. The entire admission process is done according with the governments reservation policy.

To enhance the academic performance of students from classroom lecture, Chalk and talk, laboratory practical, CCE class, seminars. This helps in assessing the number of advanced learners and slow learners amongst the others.

Slow Learners:

Special attention is given to the students who are identified as the weaker students. Doubts and personal difficulties regarding the subject are solved in the classes in the start of the session fundamentals are taught for the better understanding of the subject. Sometimes the students are encouraged to do board work before the class so that their level of comprehension could be increased and teachers could rectify their problems.

Special classes are conducted for the student's especially slow learner and weak students. For example: Functional English, Mathematics, Physics and GK.

Mentoring system for students to minimise dropout through personal counselling. Evidence of success better result in the examinations, more regular attendance, increase participation in co-curricular activities, better discipline on campus and maintaining respectful relationship between teacher and taught.

The Advanced Learners:

Advanced learners are motivated to strive for higher goals. They are provided with additional input for

better career planning and growth the college provided Advanced Learner's students best practice classes for competitive examination.

Experts from the different college/ universities are invited to conduct the classes for the difficult subjects in the curriculum.

Motivating them to evolve in projects as prescribed by the University on Sociology, Communicate in English Commerce, Chemistry, Botany, Zoology, Math and Physics. Group discussion technical quizzes to develop analytical and problem solving abilities in them and thereby to improve their presentation skills.

part time teachers are also engaged for teaching in the college.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 164

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

2.3.1: Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences.

The college undertakes many facilities to student and teacher to make learning more students centric. The college has adopted mechanism and introduced several innovative practices to shift from teacher centric education to students-centric education. The college ensures to promote participatory learning in which the student or active participants.

The students actively participate in assignment, project, classroom teaching and Viva which are scheduled to be held on the weekends.

Assignments for allotted to the students in each class.

Project is assigned to all the students of 1st year 2nd year and 3rd year classes. Students are motivated for classroom teaching. The advanced learner is motivated to teach the class.

The Inter -Collegiate and Inter University academic participation is ensured through the youth festivals.

The faculty members thus contribute to holistic development and improve students learning. The college

has developed a mechanism of tree fair and transparent system. The aim of teaching is to develop student's overall personality in such a way that makes them original thinker and encourage their artistic and holistic quality to improve their knowledge so that they may be able to serve the society after completion their education.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

2.3.2: Teachers use ICT enabled tools for effective teaching-learning process.

Role of ICT in education is becoming more and more critical. The higher education sector or Chhattisgarh has advance with the help of various ICT tools such as a smart device, Smart boards, online classrooms, digital cameras, projector and many more. The college developed one master classroom to facilitate ICT based learning. Some department is made equipped with computer. The college facilitates master classroom and ICT enabled classroom to enable students to use teaching in the class. The college teacher frequently used ICT.

The college has introduced some innovations in teaching learning and evaluation.

The college has developed one master class room.

The students are assigned assignments, projects and field work in order to enhance qualitative learning.

Recently the college has introduced group discussion, quiz, surprise test, classroom teaching, role play as a part of innovative practices to make teaching interactive. Computers and internet facility are also available for the teacher and students.

 The teacher provides required study material to the student if needed.

Online teaching is preferred, because of CORONA pandemic period.

The onus of learning has also shifted from teachers to the students as there is an increased focus on student-centred learning that is based on the axis of information. This is also change the role of the teacher from being content expert to being guide and mentor for the students. It is opined that as students and teachers gain access to higher bandwidth on internet connectivity and more direct forms of communication that trend of student-driven learning will continue to grow in higher education institutes.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 164

2.3.3.1 **Number of mentors**

Response: 3

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 18.36

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 56.67

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	0	1

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest

completed academic year in number of years)

Response: 1

2.4.3.1 **Total experience of full-time teachers**

Response: 3

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

2.5.1: Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

Evaluation is an integral part of teaching learning process. With regular interaction of IQAC, examination committee plan and workout for reforms in evaluation system. The college adjust academic calendar by including internal assessment, short term courses and the University examination. The institutional eternal evolution system is the decentralised in order to make it more transparent and objective.

The college manages all the mode of examination arranged by The Sant Gahira Guru University Sarguja Ambikapur (assignment, projects) before annual examination. The doubt and enquiries or the students regarding the pattern of optimal answers are clarified by the teacher of concern subjects. With the commencement of the new session Class- tests are scheduled to be held tor the students. The schedule of Class-Test continues till the end of the session; the students are provided with the correct answer scripts of the Class-Tests so that they can be aware of their mistakes. If the students Express, the difficulties in understanding the questions which were set in test the questions and the topic on which such questions were set are discussed in the lecture hour by the faculty member The students are often suggested to write the answers again as home assignments incorporating the modification and changes made by the examiners in the test scripts. If there is any tabulation related error in the assessment, in all examination arranged by the college prior to first second and third part examinations. the students are provided with the corrected answer-scripts by the relevant faculty members.

Unit test/tutorials are conducted periodically. The assessment work is carried out by the concerned subject faculty in the institution. The evaluation reports are prepared within the stipulated time and communicated to the students in the classroom as well as displayed on the notice board. The answer books are shown on the demand of the students and guided them for their better performance in the forthcoming examination of the university.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

2.5.2: Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient.

The Examination pattern in the college is of one fold.

Main examination

1- The faculty members provide the corrected answer script of the students. The doubt and queries of the students regarding the pattern of optimal answers are clarified by the faculty examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiner and the corrected marks are officially posted against the name of the concerned student. The Parents Teacher Meeting is a regular phenomenon for students. Such meetings are held after the publication of results of the class test. if there is a marked discrepancy between class performance in class test that the teachers are wholeheartedly provide counselling to the students with a broader understanding of the subject of their Study topics already taught in the class are discussed again, students are given time bound home assignments to be checked by the faculty members and more books and generals are suggested to the student's tor reading and so on). However, the cause may be extra academic too.

2-The college addresses the grievance of students regarding main examination, if there are any by writing to the affiliated University to the best of their satisfaction.

3- IQAC consistently work on the student centric activities. It interacts with the exam committee and the students the academic calendar is displayed on the college notice board. In introduction program principal brief about the examination evaluation system and how the COs POs and PS0s can be attained The college conducts tutorial, home assignment tests presentations, group discussions to assess the performance of students. The college exam committee executes its internal exams in a very meticulous manner.

4- All examination related grievances address to the committee where principle is the chairperson, internal supervisors and internal flying squad is deputed for smooth conduction of the exams. If any grievance occurs, he/ she needs to apply to the exam committee. At initial level committee discusses with the concern teacher and solves issue at this primary level. Internal exam marks of the students are displayed on the notice board and queries are discussed with them till they satisfy. Generally, there is a zero tolerance policy for the malpractices conducted by the students. Since it is an internal evaluation students corporate in a very positive manner and up to this stage, no such serious grievances raised in the college. The institutional reforms in continuous evaluation system are related to create interest for the study and to make the students

more familiar with the University examination pattern.

5-The college exam committee tries to overcome students from the exam stress.

File Description	Document
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

2.6.1: Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The curriculum is designed by the Central Board of Studies Higher Education of Chattishgarh with special mention of learning outcome. The program specific outcomes and course outcomes are informally intimated to the students announced in classes, brochure, course files and attendance register and Guardian faculty records, the same is displayed on first floor library,and ground floor principal's cabin of the building,.

Students acquire this through the syllabus copy, laboratory, brochure and newsletter. Apart from this program specific outcomes and course outcomes are made reachable to all the stakeholders of the program through workshops seminars, student introduction program and facility meetings, at institutional levels teachers induction programs are conducted to map the outcomes and how to attain it.

College students, classroom discussion, expert lectures and practical these outcomes are shared with the students. All these outcomes are informing to the stakeholder specially parents to persuade maximum students towards the skill oriented and value based courses. The college disputes teachers for workshops, seminars, conferences and FDP to encourage them to attain the outcomes while teaching learning in the classes. Learning outcomes from an Integral part of college Vision mission and objectives.

The learning objectives are communicated through various means such as college prospects, principal's address to students and parents, alumni meet and dissemination in classroom by concerned staff. The program outcomes of all the subjects are clearly made known to the students. Successful alumni students are invited to interact with both the students sand teachers at specific events and meetings. They share how the different courses shaped them careers and thus helps students appreciate the program.

 Learning outcomes form an integral part of college vision, mission and objectives. He learning objectives

are communicated through various means such as college prospects principal's address to students and Parents, alumni meet and dissemination in classroom by concerned staff. These are also prominently featured on college board and Publications brought during conferences and seminars. Additionally, various departments had organised workshops on revised syllabus sponsored by the affiliated university.

Teachers actively participate in such workshops on the restructuring of the whole curriculum organised elsewhere. Naturally, teachers interact with the students about what they are supposed to get at the end of each program. The program outcomes of all the subjects are Clearly made known to the students. Successful alumni students are invited to interact with both the students and teachers at specific events and meetings.

Thorough discussion is made in the each IQAC meeting which later reiterated at the teachers as well as to students. The possible ease or difficulties in the attainment of these outcomes is also considered. The college organises career counselling lectures and capability enhancement programs to effectively communicate the learning objectives and expected outcomes.

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

2.6.2: Attainment of programme outcomes and course outcomes are evaluated by the institution.

Method of attainment of POs/ PSOs: Student success ratio-

The program outcomes and Program specific outcomes are assessed through direct method.

Direct methods: Direct assessment is carried out through evaluation of university examination.

Average course outcome attainment by direct method.

Direct assessment is carried out by student satisfaction survey, Alumni survey and employee Survey. The program outcomes are assessed with above mentioned programs. Average attainment in indirect method equal (average alumni survey + employee Survey + graduate exit) The following scoring function is used to calculate the average attainment of each Po. PO /PSO average attainment indirect method attainment is indirect method it regularly direct to the IQAC to execute it properly. The mission Statement of the college itself clearly States the approach of the college towards the Holistic development of students. There are three programs in the college viz. Arts, Commerce and Science. Though these are traditional in nature but college has been continuously working on the attainment of these outcomes. Very systematically, from the first year of their college the purpose of their academic Journeys is elaborated through principal address, introduction program experts and interaction. In order to focus on the outcomes, they are categorised in the slow, average and Advanced Learner on the basis of their entry level marks. Online and on paper feedback of alumni student helps to evaluate whether the students have properly perceived the content of the

curriculum.

The COs,POs,PSOs are displayed in the college campus at various locations. Close Awareness or Cross-Cutting issues, basic conceptual clarity life skills, practical- exposure and their behavioural change are few of the parameters to recognise or evaluate the attainment of their Course outcomes. CIE model class, google classroom, PPT Bank, MCQs, prer evaluation, home assignments.

Their performance within and outside the college in the various academic events provides another index of their learning levels. Course outcomes are measured through the performance of the students in the class practical, and external evaluation. Students are measured continuously based on their regularity, their receptiveness, participation in class discussions, their answers to questions asked by the teacher and the overall quality of their conduct.

Their performance provides the initial indication of their learning outcomes. Teachers provide critical and put to the students on the basis of this performance. Thus, they are help to improve their performance.

The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and general staff meeting of the college.

2.6.3 Average pass percentage of Students during last five years

Response: 87.61

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
92	19	34	24	10

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
92	19	45	24	16

File Description	Document
Institutional data in prescribed format	[View Document]()

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.43

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document]()

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	8	7

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 0

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

3.3.1: Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

A number of extension activities are carried out in the neighbourhood community and students are motivated towards social issues of importance. Thee NSS unit of the college is promoted to engage in cleanliness campaigns, awareness rallies and sensitization activities such as female literacy, health and hygienic initiatives.

The impact of extension activities in sensitizing students to social issues and Holistic development in the college through the NSS volunteers.

The college increased Awareness of faculty and students towards their social responsibilities involving in the social activities. Following active programs have been organised by the college during last five years.

Social responsibility through NSS:

The college have unit of NSS respectively for girls according to the Government of Chhattisgarh rules and regulation it is mandatory to every student to join either NSS at time of admission. Activities conducted by the unit of NSS along with other faculty members include.

Blood donation camps:

At least one blood group cheaking and donation camp is organised every year by the college to promote the blood donation activity among the students and teachers. Large number of NSS volunteers actively participates in the camp along with faculty and staff members of the college.

Anti -Drug and Anti -AIDS Campaign:

The problem of drug is increasing among youth. Due to unawareness youth easily come into grip of the Nexus of drug. A campaign was launched to make aware the youths and other citizens regarding the hazardous impact of drug over society with help of students and faculty. This was organised through really

seminars, and different competitions. Campaigns are also launched to create an awareness among people about the dangerous disease AIDS.

Plantation Drives:

Plantation is the basic need to conserve our environment. The college has 1.5 acres of land out of this some land is available for plantation purpose. The college every year organizes plantation drives. It is remarkable that students voluntarily take care of these plants and as a result the campus become now green.

Systematic voters Education and Electoral Participation:

Election Commission of India launches programmes time to time, this year too, for the motivation of the voters to cast their vote and to make them aware about the value of their vote. The college actively participate in the Programmes through the local authorities of election commission of India.

participation of students in extraction activities is promoted through NSS, Red Ribbon, joy of Giving Club.

The college working on various environment related issues environment conservation and cleanliness activities etc.

This year the Government Naveen college has derived covid-19 pandemic awareness program all around the town and nearest villages and tried to make them understood, how dangerous this pandemic has been, so follow the SOP of Indian Government and make themselves protect.

File Description	Document
Upload any additional information	[View Document]

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 10

3.3.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	7	2	0	1

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 0.58

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	7	2	0	1

File Description	Document
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 24

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	11	8	0	0

File Description	Document
Institutional data in prescribed format	
e-copies of linkage related Document	

3.4.2 Number of   functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 0

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	

21-02-2022 11:14:42

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

4.1.1: The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Govt. Naveen College Janakpur is located in village post janakpur distt. – korea (C.G.) . The college is spread over an area of 6070.28sq.m. The institute has a well-organized, magnificent building symbolizing grandeur of the institute. This building covers a total area of 1652.4 sq. m. It is a double storied planned structure. There are 10 classrooms and 05 laboratories in our college. The other amenities comprise of Central library, playground (proposed), Girls' Common Room, Cycle Stand, N.S.S. Room and Student Activity Room, staff room. The ground floor comprises principal's office, account section examination control room and computer lab.

Learning Facility

The college has small but sufficient equipped laboratories and classrooms and library with more 7500 books and bound periodicals. Classrooms (total 10) of different capacities meet requirements of UG students. Big classrooms are available for 80-100 UG (BA) students. Each classroom has comfortable furniture and adequate lighting. One classroom is equipped with LCD projectors and Wi-Fi. One common seminar room is existing on the side of library. The academic programme of the college for since is run by good laboratory experience. To engage students with a variety of practical orientation, self-instructional, learner friendly modes, there are 05 laboratories. The library is separate on the roof of building. It has a small reading room used for reading and some time it is used for seminars, One staff room for the 12 faculty members. These spaces enable good effective student teacher interaction. Faculty rooms have appropriate furniture and storage facilities. One small Girl common room is existing where girls are read and sit for various purposes. In the beginning of session, principal, the head of the Institution, addresses to all the teacher and supporting staff and share suggestions. Janbhagidari meeting is also conducted for improvement of existing premises and enhancement of the infrastructure of college. College development committee is formed for the improvement of facility provided to the students.

In spite of limited infrastructure, college always attempts to ensure the necessary for the students. The following facilities are provided to the students:

1. Provides Green board for teaching purpose.

2. Appoint the guest lecturer, Janbhagidari teachers for teaching.

3. Departments organize seminars and webinars to improve the learning ability of the student.

4. Teaching through LCD projector, Computer based lecture, quiz competition, doubt classes are organized by the institution which is effective method for innovative teaching.

PHYSICAL FACILITY OF GOVT NAVEEN COLLEGE JANAKPUR AS PER PWD LAYOUT PLAN ARE AS FOLLOWS:

S.N	ROOMS	NUMBER/SIZE	REMARK	
1.	College Land area	6070 sq.m.	1.5 acre	
1.	College building area	1652.4 sq.m.		
1.	Principal chamber	1		
1.	Office	2		
1.	Audit office	1		
1.	Classrooms	4+4+2		
1.	ICT classrooms	1	E-classroom	
1.	Laboratories	5		
1.	Girls common room	1		
1.	Toilets	2 Boys, 3 Girls		
1.	Library with reading room	1		
1.	Sports room	1		
1.	Store room	1		
1.	NSS/YRC Room	1		
1.	Staff Room	1		
1.	CCTV	8		

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

4.1.2: The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute conducts every year in the month of December and January, sports competitions at the college level according to the academic calendar, in which various types of sports are organized in the college. The college organizes indoor and outdoor games for which different playgrounds and courts are built. In our college, indoor games are held as carom and chess and outdoor games cricket, badminton, volleyball, kho-

kho, kabaddi, chair race, running, etc. are held**.**

The College does not have its self are partially developed sports ground and auditorium. But in front of college cricket stadium of village, where the student practicing and participating tournament of college level. Cultural activities like singing dance skit debates are conducted in cultural hall of building. The athletics are conducted on open ground available on front side. Our college has no gymnasium and yoga center.

Sports and Games

The institute has developed the facility for sports and games for conduction of games the college Institute has employed a well-qualified sports teacher, who supervises students to actively participate in various sports competitions. Sports teacher trains the students in their chosen games in the time-slot allocated to them in the timetable. The institute has a spacious and well equipped indoor-sports room, where students can play games like chess and carrom board. An open play ground is provided for the students to play outdoor games such as badminton, kabaddi, khokho, high jump, low jumps throws ball and cricket. The institution encourages students to participate in inter-college, university-level, and state-level competitions. The institution organizes intra-college sports competition every year during annual cultural meet.

Cultural Activities

The college cultural committee hosts different cultural event during the academic session, NSS wings also actively organize different cultural based event during the camp and the historical days. Students joined in these wings as per their interest. The students are encouraged to actively participate and showcase their talent and skills. The activities contribute to bring out latent talent among students, which helps to build their overall personality by developing communication skills, leadership skills and team working skills. Students get to showcase their talents during competitions organized in annual cultural fest. Students are encouraged to participate in co-curricular and extra-curricular activities in intra-collegiate and university level competitions.

File Description	Document
Upload any additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 10

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 1

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

4.2.1: Library is automated using Integrated Library Management System (ILMS).

Most of students of our college are from rural and very low economic background thus the college library plays a central role in providing books for learning. 99% of students regularly use book issuing and reading room facility. The average usage of library varies from 60- 70 visitors per day. A time table is designed to facilitate smooth issuing of books for every class in a week.

The records of issued and returned books are manually maintained in issuing register. In the beginning of session, the library management committee invites list of books and journals from each department which are then passed for purchasing as per grant received under various heads like BPL/SC/ST/ reference and magazine. The Library is not partially automated with software presently, but we have trying to fill up in this field soon. The college orders the ILMS software for college named.

About library

Total Area of the Library- 40 x 60

Total seating capacity- 50

Working hours: On working days: 10.30- 5.30

On holidays: If need Close Before Examination days: 10.30- 5.30

Library collects the data of number of students under SC, ST, OBC, BPL, ESW categories of new admitted students every year and sends it to Directorate (Higher Education) to ensure the purchase and use of current titles, print and e-journals and other reading materials. The office then sanction budget based on these data for the purchase of books every year to the college. After then the Librarian asks for the list of requirement of text and reference books from each department. based on the requirement, quotation is called from various publications and the books are purchased from the firm having the minimum cost and fulfilling the needs of the college.

4.2.2 The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: E. None of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0.61

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 3

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

4.3.1: Institution frequently updates its IT facilities including Wi-Fi.

The college has IT facilities to get better teaching and learning process. Therefore, the campus is upgraded with all the necessary IT facilities. The college has **two laptop** and **eight desktop** computers are available with antivirus. 1- LCD projector equipped classes is available to provide effective teaching for the students. Faculty members are using PowerPoint presentations, videos etc in the classrooms to enhance learning. Scanners, printers, Xerox facility is available faculty members can use this facility for official purpose. Faculty members can access Wi-Fi anywhere in the campus using their phone to gain additional information and download information related to the curriculum and also to enhance their knowledge about their subject. The college provides the recharge facilities to use Wi-Fi all the faculty member. In the last few years, the reason for the lack of Wi-Fi was simply the lack of good network. College will install. Wi-Fi router soon. The college campus is under **08 CCTV** surveillance to ensure transparency as well as safety to all its members. Students are encouraged to use IT infrastructure in the best possible way to their learning.

The institution encourages faculty to utilize ICT facilities for an effective teaching-learning process, LCD projector is also available in the college which supports the advanced technology of modern teaching methods. In lectures, seminars, workshops, etc. the LCD is used. During the session, computer based lectures are organized for the students. Teaching and non-teaching staff works with their smart phones and update their knowledge. The Institution updates its website regularly.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 164

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

File Description	Document
Upload any additional Information	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 100

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
19.125	18.635	5.250	2.470	3.420

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

4.4.2: There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, there is an established system and procedure for maintaining and utilizing physical, academic and support facilities at college. The instructions are clearly marked on notice bord wall of laboratory, labs and sports room. All the instructions are compiled in form of rule book for students and kept in library and website for reference. Few of them are listed below:

Maintain of College Building:

- Building construction and maintenance Committee has been constituted in the college under the

supervision of the Principal to look after the maintenance of buildings and other infrastructure facilities.

- Being a government college, the maintenance of infrastructure and electric fitting is done by the CG Public Works Department (PWD).
- The maintenance and new construction proposals are forwarded to the PWD for the preparation of detailed estimate. After receiving detailed estimate, it is forwarded to the Department of Higher Education for funding and execution. Construction proposals for cycle stand and guard quarter was also executed through the PWD in same manner.
- Minor maintenance works are done with funds from the Jan Bhagidari Samiti.
- The college has appointed part time sweeper for maintaining cleanliness and dusting to the college premises including classes, laboratories, library, toilets NSS/YRC room, etc.
- The college has a regular watchman (post was not sanctioned) to ensure security of the campus. he is also designated work of gardener during day time.

Maintenance of class rooms:

There are exclusively 10 class rooms, in them classes are held from 10:40 am to 4:20 pm.   Regular cleanliness is done by sweeper. The students are motivated to throw refuses in dustbins and keep their classes clean for which the college initiated **Best Class Competition** to inculcate habit of cleanliness in them. All the maintenance and repair works of building was done by PWD of Chattisgarh Govt.

Maintenance of Laboratories:

There are 5 laboratories which are equipped with the basic equipment facilities. The laboratory Equipment's are maintained by the lab technician/ lab attendant of the department. The students perform various experiments everyday under the supervision of concerning faculty.

Maintenance of IT Facility:

The computers and their accessories are maintained by the supplier during the warranty period. Routine Maintenance is done by the concerning office staff.

Maintenance of Sports facility:

Facilities for Chess, Carrom, Badminton and Volleyball are available in sports room and open courtyard from 3:00-5:00 pm after proper entry in register.

Maintenance of Library facility:

The Library is comprised of issuing section and reading room facility. Librarian ensures the maintenance and functioning of library services through support of book lifter and peon. An Advisory Committee suggests measures to improve the functioning of the Library and also allocate funds for the purchase of books and journals.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 16.12

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
54	64	42	40	54

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: E. None of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: E. None of the above

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 8.7

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 8

File Description	Document
Institutional data in prescribed format	

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

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2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

5.3.2: Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms).

Student representation is an indispensable part of academic and administrative bodies / committee of the Institutions such as the governing bodies, Internal Quality Assurance cell IQ AC and Alumni association of the college.

An active Students Union is a place which contribute in various activities, these activities ranges from sport, culture NSS, personal hobbies to technical interest, these student bodies help them to explore hidden talent and help in personality development.

To build organisational capacity and leadership in the students. Student Council established in the college. This Council represents the interest of the students. Their office bearers are elected according to the prescribed procedure as per the instruction of the government of ChattishGarh on the post of President and Vice President and secretary. A class representative is appointed for each class who is usually some meritorious students of that class.

Class Committee- Class Committee play an important role in every program of the institution for every year there is a class Committee- represented by student this committee is converted 5 to 6 time annual and it discusses and pass resolution on the analysis of continues assessment test result evaluation methodology, faculty program etc. Class committee also maintained the infrastructure of the college.

NSS Committee - through NSS every student participates many programs throughout year.

IQAC Member: - One or two students are member of IQ AC and they contribute in the quality assurance process in academic and other related area.

Class representative committee: This is a faculty level committee having student's representation from all the classes under a faculty and convenor of the same is Principal this Committee convened 2to3time in a year and student are freely their opinion /suggestion/ grievance directly to the principal to any issue which directly or indirectly related to the issue concerning the student. Apart from these the following committee are:

1. Janbhagidari Samiti

2 Sports committee.

3Youth Festival committee

4 Discipline committee

5 literacy and cultural committee

6 Anti ragging committee

 7 grievance redressal committee

8 feedback committee

9 libraries advisory committee.

10 Alumni committee

11 Student Union Council committee. A feedback committee established by the IQAC of the college these committee analysis responses and need of the student and hold meeting with IQ AC coordinator. Get together and annual cultural festival fully managed by the student. These student committee always focus on good conduct over the program as well as good discipline.

File Description	Document
Upload any additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
30	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

5.4.1 There is a registered alumni Association that contributes significantly to the development of the institution through financial and or other support services.

Response

 No,

    The alumni Association committee is an important aspect of any collage. But, unfortunately this association has not been registered in Government Naveen College Janakpur so far. Hence, it is applied for the alumni Committee association constitutes.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

6.1.1: The governance of the institution is reflective of and in tune with the vision and mission of the institution.

The paramount destination of the establishment of the college is to provide higher education to the students. students are very foundation of our society and to make a strong nation it is essentials to mould. transform and develop self reliant students over all development through higher education

.

 The Institution ensure the governance in accordance with the Vision and mission of the college. The college envisions-

• To make knowledgeable, confident and independent students.

• To enable them to develop the cultural, ethical values and fascination to their heritage along with new scientific approach needed to march forward in life.

 • To develop an academic ambience and scientific temper, employability Entrepreneurship & Innovation. As per Mission Statement of the Institution the college endeavors-

• To promote quality learning can transform the society by providing dynamic, ethical and value based quality higher education and developing skill based learning conducive for occupational entrepreneurial activities.

 • To provide the education which builds strong character, sincerity and dedicated citizen of nation who can preserve our cultural values and moral values.

• To insecure Equality, Employability entrepreneurship with a focus on Research and innovation.

• To address and cater the needs of students from semi-urban and rural background with poor social economic condition.

 •To prepare them for a competitive world which is possible only with the adoption of new scientific approach.

• To motivate learning in accordance with the cultural values and heritage.

• To address the needs of the under privileged, differently abled, socially and economically deprived sections specially the girls who are about 70% of total enrollment of the college.

• To impart education for holistic development of the students inculcating in them nationalistic feelings.

•To promote learning and impart education on cross-cutting issues such as gender sensitive, human values.

• To develop an atmosphere for Research and innovation motivating the faculty to academic initiatives such as publication in National, International journals. Attending and Organizing seminars, conferences and workshops. The Governance of the institution is decentralized. The faculty and Staff are engaged in process of continuous learning through updating themselves by attending and organizing a conference is time in hours' public webinar and workshop. The students are motivated to quality learning through lecture. application of it and online devices. Different committees and cells are operation to carry out the responsibilities and activities of the institution. Committee such as Staff council, Discipline committee, Red Cross, Career Cell, Women Cell, RUSA, UGC, NSS Advisory Committee, Sports Committee, Scholarship committee, Youth Festival committee, Cultural committee, Grievance Redressal cell, Anti ragging cell, Students Federation AFC, IQAC are in place discharging their function properly.

The college encourages participatory approach to translate quality in the functioning of its various administrative and academic units. The mission statement of college thus defines the distinctive characteristic of college.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

6.1.2: The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal is both the academic as well as the administrative head of the College. The principal promotes a culture of participative management by formulating various Committees. The committee is comprised of faculty members who meet periodically and review the matters concerning the activities.

Mostly conserving and monitoring by the principal through the various cell and use their technical support system like various CCTV and various screenshot like online classes and lecture in YouTube and Facebook and add with the link like Google meet, WebEx, Microsoft team etc. Seminars, Webinars, Online-workshops, NSS activities and camps provide platform for active participation to the student and staff at various level.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

6.2.1: The institutional Strategic / Perspective plan is effectively deployed.

The institutional strategic/perspective plan is effectively deployed. The meeting of the staff Council is conducted every year at the commencement of the session. The strategies and plans are formed and discussed in the meeting. The Institution has a formally stated quality policy. IQAC is responsible for all the quality initiative and ensuring quality to the overall development of the institution. IQAC remains active throughout the year.

The college encourage participatory approach to develop and deploy quality to the functioning of its various administrative and academic units. Strategic plans and operational plans create and maintain a work force that is well motivated, appropriately trained, equitable rewarded institution objectives.

Quality is maintained through assessment of progress, summative evaluation, feedback and performance identify problems, cause and effect, clear allocation of responsibilities governance structure also consists of an accountability Framework that includes. Manual feedback is ensured from the students on quality and educational initiatives as well as co-curricular activities. The college insures collecting feedback from the faculty members and staff also.

• functional direction.

• Computerization of Administrative offices.

• guidelines faculty training and administrative meeting time to time.

 • providing internet connectivity facility.

 • delegated authorities.

 perspective plan:

Infrastructure:

The college has facilities for sports and cultural activities. The college strictly adheres to schedules of sports mentioned in sports calendar issued by the department of Chhattisgarh higher education. Sports activity for running and other facilities are available for athletics, high jump, long jump etc. Facilities for outdoor games Sports like cricket, hockey, table tennis, badminton, volleyball, football, Kho-Kho and Kabaddi for both boys and girls are available in the college.

Youth festival is organized every year as per the calendar issued by the department of Higher Education Chhattisgarh.

At the direction of RUSA, Chhattisgarh higher education Raipur, the college has future Goal plan divided into three parts.

Goal 1- extension of library, computer lab, classroom, smart classroom, procurement of equipment's for Laboratories. E-library procurement of books and it software, computers printers, internet and furniture, CCTV camera and overhead projector extension lectures by experts.

Goal 2- skill oriented short term courses in the field of IT with the help of NSDC, IT training program, coaching classes for competitive exam.

Goal-3 The college will procurement solar system conservation plan for next five years' target and to get many more.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

6.2.2: The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The General Body of the institute is government of Chhattisgarh higher education is the governing body of Government Naveen College Janakpur District Ambikapur Sarguja established in 2008, affiliated to the Sant Gahira Guru university Sarguja Korea Chhattisgarh. Recognized by UGC under 2(F)and not eligible for 12 (B)of UGC Act 1956. Today the college runs 3 Faculty-Arts, Science and Commerce. The appointment of Assistant Professor is made by the Chhattisgarh higher education through Chhattisgarh PSC recruitment followed by the UGC guidelines in appointment. The teaching faculty total seats for 11 in various subject's field by UGC norms. Two assistant professor having Ph.D. Rest of them are having M.Phil. There are 5 guest faculty they are appointed by Chhattisgarh Higher Education Department, their appointment as per rules of UGC norms, they are justified full time faculty as per rule of NAAC service rules are followed.

The college follow the rules and regulation of the calendar of Chhattisgarh Government Higher Education and runs accordingly i.e. sport events cultural activities for this the college made its Self-almanac. All the sports events organized according to the Higher Education calendar they start from the month of almost from September and conducted the end of month February. Different games like kho-kho, kabaddi, foot-ball, volley-ball, chess, carom, cricket, athletics events are also organized during these months. Similarly, Cultural activities are also organized and conducted a Spot painting, Mehandi, Sketch, Rangoli, Drama, Skit, Debate, Questionnaire, Essay writing also conducted and organized. Through the CCA and Sporting events the students of this college demo their demonstration and come out further for the district level, division level, state level finally to the national level for the illustriousness of them self and also of college and the concern location.

File Description	Document
Upload any additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

6.3.1: The institution has effective welfare measures for teaching and non-teaching staff.

The institution provides a duty leaves to all professors to participate in National and International Seminars, Webinars, FDP, Orientation, Refresher and Workshop conducted by UGC through Education Ministry, C.G.C.S.T. and D.S.T. The institute encourages online courses.

The government conducts various training programmes for the development and skill has technical knowledge of the teaching and non-teaching staff. Thus, these training programmes enhance the professional and technical knowledge of the employees.

To empower the faculty of the institution various training programmes are conducted by the CG higher education. The institute has given the responsibility to IQAC cell for guiding and motivating the employees. Guest lectures and speeches by the eminent personalities of the society contribute in training and motivating the employees.

 The Institute offers worthwhile welfare to all the teaching and non-teaching staff to ensure and provide thrust to their working efficiency. As per the norms of government of CG the following facilities are available to all permanent teaching and non teaching staff:-

1-Medical reimbursement faculties appointed in government of CG before 2005 are eligible for pension benefits on retirement, GPF, gratuity and faculties appointed after 2005 are eligible for NPS system.

1. Pension/NPS, this facility is provided to all the permanent teaching and non-teaching staff.

2. Leave enhancement are availed by retiring faculty as per the government norms.

3. The College has provision for admission of eligible wards of employees.

4. PF loan are sanctioned as per GOI rules.

5. The institute provides uniform to non-teaching staff III class and IV employees.

6. Group Insurance scheme for teaching and non-teaching staff.

7. The institute provides health check up facility at the time of blood donation camp and vaccination camp organised in the institution under the aegis. of Red Cross committee.

 8. Wi-Fi facility available for teaching and non-teaching staff.

 9.Sports facilities given to teaching and non-teaching staff.

 10.Parking facility for vehicles of all the staff members.

11. Clean water for drinking is available.

 12.Sick room facility are available for teaching and non-teaching staff.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<u>View Document</u>

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<u>View Document</u>

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 6.67

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
Upload any additional information	<u>View Document</u>
Institutional data in prescribed format(Data template)	<u>View Document</u>

21-02-2022 11:14:57

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

6.3.5: Institutions Performance Appraisal System for teaching and non-teaching staff.

Department of Higher Education has introduced self appraisal from PBAS on recommendation of UGC and it is mandatory for teaching staff to submit duly filled appraisal from at the end of each academic session. It takes into account all the information related to the various activities of the faculty member.

Through API scores the teachers can assess the quality of their performance; this encourages them to improve their personality by removing the negatives, and enhancing the positives, the college is a government college hence the final appraisal is done by the higher education department of CG.

The confidential report (CR) is based on the API system in which marks are allotted to different areas related to teaching and learning process. Marks are allotted for teaching, research work and publication of papers extracurricular activities, social activities, innovative procedure adopted etc. A committee of senior faculty members scrutinizes these forms and after general appraisal the principal forward these forms to the higher authorities for the final appraisal.

The principal is responsible for the performance appraisal of the non- teaching staff. Based on the performance throughout the sessions. These forms, which cover all the aspects of their performance are then submitted to the Principal who forward them to higher authorities.

To ensure good performance at the college level continuous appraisal is done by the principal and the heads of their faculties who are the senior most professors of the respected faculties. Day-to-day monitoring is also done by the principal and these senior faculty members who also take regular feedback from the students to assess the situation and take action whenever necessary.

The performance of the staff is assessed in their confidential report in the end of every financial year, as per norms of government of CG. Before the end of each last term, it is mandatory for the faculty members to fill out and submit the AP AR forms to the IQAC, then the IQAC in its concluding meeting of the year considers and forwards the AP AR and API forms for necessary actions.

However, the feedback for the teachers is collected every year from the current number of students.

The feedback is analyzed statically by the IQAC every year so that the principal appreciate and boost the facilities accordingly. He also makes suggestions to the concerned faculties for their improvement.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

6.4.1: Institution conducts internal and external financial audits regularly.

Institution conducts internal and external financial audits regularly: The institute conducts internal and external financial audits regularly. The college is run overall Financial management is under the rule of CG government. Two types of audit followed by college internal audit by the college. It has a mechanism of internal audit in internal audit there have been done all government budget like UGC, RUSA, employees payment grants for student's different types of scholarships and encouragement grants. The college appointed a CA for internal audit by the rules of government internal audit under the principal and accountant observing in every financial year. Non-government budget, college have Janbhagidari samiti running under rules of Chhattisgarh government under the Jan bhagidari Samiti most probably budget have student fee and other resource. The Jan bhagidari Samiti chairperson of the college is District Magistrate of Korea district and secretary is principal of the college. The expenditure is observing by the collector. The Samiti have many part time employee appointed by the collector rate Janbhagidari Samiti annual budget expenditure have internal audited, all types of annual audit have every year internal audited by an auditor of district he is constantly auditing and completed last five years internal audit from the year 2016 -17 to 2020 -21.

 Under the rule of Chhattisgarh government about the external audit the government agencies have done external audit, an audit team formed by the Commissioner Higher Education of Chhattisgarh Raipur, Joint director treasury and accountants of additional director Ambikapur division. Compulsory rules of external audit of CAG are mandatory of Chhattisgarh government.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 5.41

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2.425	2.985	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)
Any additional information	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

6.4.3: Institutional strategies for mobilisation of funds and the optimal utilisation of resources.

The college funds are based on the financial support of the department of Higher Education of Chhattisgarh. The college mobilize funds through sending proposal RUSA, project, UGC and Janbhagedari Samiti. The college mobilized government fund as the rule of Chhattisgarh Higher Education Department included under section 2f of the UGC Act 1956. The college generate financial resources through the government and granted funds A/F funds from student's fee, expenditure mechanism is governed by A/F committee expenditure is monitored by institution head, purchase or done according to Chhattisgarh state purchase rules such as quotation tendering discussion with concern committee and cheque or online payment system. Government funds Global allocation financial resources are generated by finance. Allotment of budget is according to the budget allocation. Interchanges of funds are strictly prohibited. Government funds are released from salary allowance, telephone bills, electricity bills, travel allowance books and stationery for SC/ ST student's scholarships like - office stationery, uniform and other contingencies. Optimal utilization of resource:

The college maintain its infrastructure updated from time to time. It has prepared its policies for effective implementation and optimal utilisation of its resources. Officially appointed peons maintain the cleanness of the classroom and campus of the college. Few contractual support staff are appointed through proper channel. The received funds are collected and used through the cheque, RTGS or NEFT mode. As per the priority and advised of CDC the fund is also utilised for infrastructural development and beautification, ICT device and up gradation, student's development and necessary equipment for the skill based courses.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

6.5.1: Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes.

The IQAC was established in the college in 16.11.2019 and registered by firm and Society the IQAC working as a promoter of quality and culture.

These system enhancements to the student based and their learning process to modern system and capacity based, to the students. The first learning process was the system of chalk and talk. Now system is getting changed slowly but gradually into ICT classrooms on provide to learners different type of lecture like they choose their skill based learning ability. They are provided special coaching for poor by the motivators.

IQAC focused on the teachers and students and their learning concepts developed by student feedback and their parent's suggestion and valued their problems in learning and improve their capacity by tools, technique and skill improvement. Teacher recommended various works shop in different field like teaching learning process and use tools in teaching via different webinars attended by teacher and improve their specialized knowledge and promote to teacher's refresher and orientation programs. Our institution is enhancing regularly, but not enough because the resources are not enough. Labs ratio are not sufficient they grow in very slowly, our requirement is year to year doubled but, because of insufficient resources we could not maintain the development progress. It was very clear that if we want the outcome based education the quality of teacher should be upgraded. IQAC strategies such as digitization of academic and administration facilities, gender equality strengthening extension activities etc.

Therefore, every year in the initial meetings. IQAC takes review of the status of the teacher's research work and performance such as book chapter, research paper, research guidance seminars, webinars, FDP and orientation and refreshes and other administrative training programs, NACC FDP etc. The teachers of this colleges are well qualified some of them are having Ph.D degrees and some of them don't. Those who do not have Ph.D they are pursuing their research work.

The mission is to derive and transform the society by providing dynamic, ethical and value based quality higher education and developing skill based therefore IQAC has always been trying to enhance and update its academics and administration, it is always expected that they should keep up the pace with the recent happening in their field and learn the new things from the best resources. IQAC sustain the quality culture in the HEIS.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

6.5.2: The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   ).

The approach of IQAC has always been focused on learner centered teaching learning process and has designed the policy to assess and evaluate it from time to time accordingly IQAC complement the teaching learning activities and modifies after taking the review suggestions. In order to perceive learning outcomes, the IQAC periodically reviews teaching learning process and suggest gradual and regular expansion, upgradation and edition of the requisite material, equipment infrastructure etc. Therefore, college has identified two examples of institutional review and implementation of teaching learning reforms facilitated by IQAC.

1-Outcome oriented teaching through add on courses.

2: Transforming traditional classrooms to digitized classroom. The IQAC has always been emphasizing on the placement and outcome of the outgoing students of the college. Therefore, as per the discussion by government of Chhattisgarh body, LMC and IQAC meeting, unanimously decided to introduce the various add-on and job oriented course in support of their regular teaching learning methodologies. As a part of effective teaching learning, the student is classified as low and advancement ones. Therefore, the college use methods such as project, internship, field visit and ICT based teaching including LMS like Google classroom for slow and advanced learners. Special classes for slow learners coaching classes for advanced learner's preparations for competitive exams. The college has introduced need-based aid on courses as a

regular practice to bridge the gap between the university curriculum and the market demands .The college runs training programs for final year students B.A, B.Sc and B.Com by the C.G. Government scheme, for self employment, skill development training program, student awareness programme by C.G. Government communication skill, behavior skill, SWAT analysis, interview skill, resume making, interpersonal skill, introduction to computer skill, word processing and entrepreneurship skill like essential resources for establishment of self employment and marketing skills for enterprise operations. Teachers provide guideline and suggestions and present full-time training by ICT tools and other helping activities. The college giving away its traditional teaching methods. IQAC as per the productive suggestions of LMC, acutely chalked out the transformation of the traditional classroom into the digitalized one. The chalk -duster and blackboard teaching converted with LCD projectors, pointers, PPT, film screening, video conferencing and so on. Now the classrooms are witnessing the joyful learning and the better understanding of for the students the online feedback method is helping students to communicate their queries with the teacher and principal directly. For this the teachers have been well trained through UGC, HRDCS and NPTEL.

File Description	Document
Upload any additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

7.1.1: Measures initiated by the Institution for the promotion of gender equity during the last five years.

The college is a co-education Institution and is aware of the burning issue of the gender equity. The number of female students are more than the male students enrolled in this college. More than 55 % students enrolled are girls. The Institution is sensitive towards women issues and therefore impart. The college is very keen regarding safety and security of the teachers, students and women faculties the following practices are done in this regard the college offers admission to down-trodden. Needy and economically weaker students. The college has discipline committee for continuous monitoring the security on the campus. The complains related to the violation of the disciplines are reported to the concerned staff and placed before the principal and the members of the discipline committee.

The college has anti sexual harassment committee to take necessary action on sensitive issue of the girl students which helps to ensure their vibrant presence. The entire campus is covered under CCTV cameras. The footage of the recording is often seen and necessary actions are taken .If any suspicious activity is observed by the principal.

To create awareness of equality in student's staff, Institute provides equal opportunity to male /female staff and student, for all the activities process which include administrative teaching, co-curricular and extracurricular, sports, appointment and placement etc. Institution shows gender sensitivity and providing facilities: -

1-Safety and Security

2-Counseling

3- Common room.

1-Safety security:

 Safety and security of all the student's teachers and non-teaching staff and the visitors to the college is always in the first priority following points are

1. A senior and experienced gatekeeper.

2. Dual exit Gate.

3. Fire extinguisher placed in the various parts of the campus.

4 All electrical switch boards fans and tube lights serviced regularly.

 5. Separate washroom for the students in every floor.

 6.separate washroom for the male and female teaching and non-teaching staff.

7. Identity card issued to all the students teachers and non teaching staff.

8. The college has committee to monitor and address safety security and social issues like Anti Ragging Committee, Sexual Harassment Committee, etc.

9. The college has installed CCTV on library, exam section, corridor, and hall

 2-Counseling:

 College conducts activities of counseling and guidance. group of students are regularly monitored by the teachers and students are supported with academic stress related issue and personal counselling is done to tackle the day-to-day problem. The college adopts the practice of counselling, the male and female students at the time of welcome session covering the issues of gender sensitization.

3 Common Room-

The college has a common room with attached washroom. The room is designed to give female student is a place to relax to study and to have informal discussions during their free time, they have been provided with the facility of sanitary napkin and vending machine.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	
Annual gender sensitization action plan	

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: E. None of the above

7.1.3 Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

7.1.3 Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste

 • solid waste management.

•Liquid waste management

•Biomedical waste management

 •E-waste management

 •Waste recycling system.

• Hazardous chemical and radioactive waste management.

Response:

The college has a top priority to keep the campus clean and eco-friendly. The faculty and student are regularly advice to reduce to waste lower extent. Sincere student put waste in separate bins kept at different place in the college campus. Waste is collected twice in order to minimize the problem of waste; disposal separate dustbin is kept. Blue colour dustbin is kept for dry waste and Green colour dust wins are used for wet waste also dustbin kept in every room to collect the dust waste twice in a day.

To reduce breast at Institute students and staff are educated on proper waste management practices through lectures and advertising on notice boards displaying slogan boards in the campus.

Waste management system including:

 •1 Solid waste management

•2 Liquid waste management

•3 Biomedical Waste Management

•4 E-Waste management.

•5 Waste recycling system.

Solid Waste Management:

1 Waste management action is taken in the institute regularly.

2. The institute campus is cleaned regularly and use of Polythene is banned.

3 Instructions are given to the students regularly about the clean campus and use of dustbin.

4 Old and broken furniture are used for various purpose on the campus.

Liquid waste management:

• The liquid waste generated in the Chemistry laboratory are disposed of through proper channel.

• The harmful chemical and solid wastes are collected from the lab and buried under the ground.

E -waste management:

E-Waste such as discarded computers, printers, old television and broken laboratory equipments are safely stored in an allotted room.

As this is a Government college so we cannot dispose them without permission from the government authorities of Chhattisgarh government. Maintenance of all electronic equipments in the college is done on contractual basis.

File Description	Document
Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**

2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	[View Document](#)
Any other relevant documents	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Certification by the auditing agency	[View Document](#)
Any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: E. None of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

7.1.8: Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

This is the only college in the town. Most of the students taking admissions in the college are local and belong to the nearby villages. As per the government rules the mission process is carried out. Enough care is taken for specific seats out of each category are filled up. The statutory committee of the college are well balanced with representation of each category. In major extension activities local citizen's participation is commendable. The town Council, Tehsil Office, Session Court, Post office, Government Hospital, Agriculture office etc. are fully involved in the national development activities, national festival awareness, rallies and government campaigns. Flex boards of environmental awareness. The college is playing an effective role of catalyst in the town to maintain the peace and national integration. The college regularly organize different activities for inculcating the values of tolerance, harmony towards cultural diversities. Our college belongs to the rural background, its activities have a very positive impact on the society's cultural and communal thoughts directly. The socio-economic conditions our somehow different than the other developed regions of Chhattisgarh state.

The students are inculcated with the tolerance and harmony about cultural, regional, linguistic, communal, socio-economic and other diversities by various activities such as:

• Cleanliness drive under Swachh Bharat Abhiyan.

• Slogan writing by students on theme of Corona virus, save water, save tree, voters awareness and some other Social awareness.

• Various rallies for road safety awareness, voter's awareness, Beti Bachao beti padhao, cleanliness awareness and other socio-community issues.

•Sadbhavna Divas celebrated by institution to promote national integration and communal harmony among people of all religion and language.

• International Day of Nonviolence is celebrated by institution every year to promote national integration and communal harmony among people of all religion.

• National Unity day is celebrated every year in the college on the occasion of birth anniversary of Sardar Vallabhbhai Patel to unite the people of all religions.

File Description	Document
Any other relevant information.	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

7.1.9: Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens.

The institute is a role model of best governance and democracy. Not only the student and employees but every citizen of the town respects the Institution for its contribution to social development. The stated vision and mission of the institution is to be very clear with the commitment for equality education with ethics and values.

Preamble of the Constitution is displayed at the entrance of the college and it is clearly visible to all the entrant. The fundamental duties and rights, citizens charter, National Anthem and pledge are clearly displayed in the campus. In our institution National Anthem is compulsory in all the programs conducted by the institution, it reflects the strong attachment of the students, employees and the citizens towards the values of Indian Constitution. Our institution arranges number of programs covering freedom of expression through which the students can get courage to express them. Many of college teachers deliver lectures on the constitutional obligations, National unity and social harmony in the college, town and nearby villages.

Faculty of political science lectures on legal literacy is one of the best contribution to make the students aware of the Constitution laws. 26th Nov. is celebrated as Constitution Day. In our institution various types of activities has been arranged to make this day meaningful. Every year, on 10th December Human Rights Day celebrated in the college. The college organized massive rally throughout the town to spread the message of Social Equity, the National Unity day is also celebrated every year in the college. On the occasion of Birth Anniversary of Sardar Vallabhbhai Patel, on this day pledge of Unity, Ekta rally organized in Janakpur town.

To make aware the students about election, National Voters Day is celebrated each year on 25 January. International Yoga Day, International Labour Day, Legal literacy, Freedom of Expression programs are conducted by the institution at times.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	[View Document](#)
Code of ethics policy document	[View Document](#)
Any other relevant information	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

7.1.11: Institution celebrates / organizes national and international commemorative days, events and festivals.

The institute is a role model of best governance and democracy. Not only the student and employees but every citizen of the town respects the Institution for its contribution to social development. The stated vision and mission of the institution is to be very clear with the commitment for equality education with ethics and values.

Preamble of the Constitution is displayed at the entrance of the college and it is clearly visible to all the entrant. The fundamental duties and rights, citizens charter, National Anthem and pledge are clearly displayed in the campus. In our institution National Anthem is compulsory in all the programs conducted by the institution, it reflects the strong attachment of the students, employees and the citizens towards the values of Indian Constitution. Our institution arranges number of programs covering freedom of expression through which the students can get courage to express them. Many of college teachers deliver lectures on the constitutional obligations, National unity and social harmony in the college, town and nearby villages.

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To make aware the students about election, National Voters Day is celebrated each year on 25 January. International Yoga Day, International Labour Day, Legal literacy, Freedom of Expression programs are conducted by the institution at times.

File Description	Document
Any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

7.2.1: Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 1

Title: Social responsibility, extension and outreach initiatives.

Objective: The objective of the practice is-

To create social awareness values among students.

To make students vigilant about their role in the society.

To make eco-social environment on the institution.

To aware the rural and uneducated peoples for various issues.

To improve social responsibly of students

The Government Naveen Collage Janakpur is located amid the extreme forestry area of Chhattisgarh State of India. Because of the forestry location the Janakpur region has some beautiful environmental beauties, but the means of livelihood are very cheaper and a few. Although the entrance of Mobile Phone and Television has gained their place among the rural locality. Hence the psychological attraction about physical facilities has produced, but with this among the inhibitors, the negativity has been also generated, consequently negativity escaped. To prevent the negativity, escape the Government of Chhattisgarh state has made plans and schemes, causing the assertive and affirmative results are coming out.

 Therefore, the Government Naveen College Janakpur encourages students [boys and girls] towards the Forestry Products, as- KODO, KUTKI, MAHUA etc. are processed with by the naming traditional foodings the Marketing arrangement has been made managed. The college has demonstrated these traditional foodings in its various functions and trying to marketing them in a broad scale, in the meeting of students. Since March 2020 the lockdown imposed because of COVID19 CORONA pandemic the physical presentation has been checked to come to the college for the students, but by the mode of Mobile Phone the interaction with the students is constantly on to make them remember for the specified subject matter

and determination of the enhancing of traditional foodings. The MAHUA is one of the specific forestry products of this region, one of the healthiest footing products of forest, one can preserve it more than a month without adding any chemical elements and has been used successfully. The scheme of GOWTHAN Govt. of C.G. department animal husbandry, especially Cows and organic   farming's are advised to students to promote them, with this the enforcement and creativity with the intensity of rural employment and start up. The college, from time to time advised and counsel to the students for the incentive, skill based training for the self-employment and start up.

The context

Student social responsibility mainly focuses on taking responsibility for one's own actions. It is a promise everyone should make for the society while working for the social, cultural and, ecological causes. These responsibly immediately around the ethically binding and propose that each person acts in such a way that minimizes the adverse effect to those immediately around them.

 Social responsibility Is a common path to go which will give the and students. Students create the basis for institution social responsibility, yet the institution responsible for developing and fostering the students towards being responsible. College students should look for innovative programmes and workshops underlining social and environmental issues and educate the public at large.

To promote integration of curriculum with the society through establishment to student societies in our college campus, these societies would be a part of the annual college curriculum calendar. These steps would help students establish contact with their immediate environment or link between educational institutional and the community at large.

The Practice:

We promote environmental friendly atmosphere in the college campus. The initiative has been taken by NSS unit of the college.

social responsibility is a common path to go which will give the competitive advantage to the institution and student. Students create the basis for institution social responsibility, yet the institution responsible for developing and fostering the students towards being responsible. College students should look for innovative programmes and workshops underlining social and environmental issues and educate the public at large.

NSS unit of the College arranges camps every year where they are trained in extension activity programs serve the society and curb social evils. Frequent programs are organized to create awareness of various aspects. NSS unit conducts social surveys rural areas and on level of awareness of the villagers on female literacy. gender discrimination, pollution, health awareness and sanitation activities.

They are trained in Service of many kinds like promoting literacy, creating health awareness, maintaining cleanliness, pollution and environment awareness to the rural population.

The students participating in NSs activities represent National level camps of NSS.

The NSS unit of the College has a positive and encouraging feedback form the public.

The institution motivates the students to have increased involvement in the campaigns organised by the Government and non-Government organizations feedback from the public

Red Ribbon Club-Red ribbon club remains active in organizing programs

on AIDS awareness, and first aid services. Health awareness rallies are also arranged by the unit.

The students are inculcated with the various activities as social responsibility tor aware the citizens.

Cleanliness drives under Swatch Bharat Abhiyan.

Slogan writing by students on theme of Corona awareness, save water, save tree, voters awareness and some other social awareness.

Mask stretching and disturbed to poor people by NSS volunteers.

Various Rallies tor road safety awareness, Voters awareness, Beti Bachao Beti Padao, Cleanliness awareness and other socio-communal issues.

Sadbhavana Diwas is celebrated by institution to promote national integration and communal harmony among people of all religion and languages.

International Day of Nonviolence is celebrated by Institution every year to promote national integration and communal harmony among people of all religion.

National Unity Day is celebrated every year in the college on the occasion or Birth anniversary of Sardar Vallabhbhat Patel to unite the peoples of all religions.

Evidence of Success

Our NSS students participate in National eve camp.

The NSS unit organize 7 day camps successfully.

The NSS volunteers responsible to conduct various awareness programme rally and camps.

Increase the participation of citizen awareness programme.

Best Practice 2

Title: Teaching learning &Evaluation

Teaching learning and Evaluation process is one of the best practices of this College.

Objectives: The objective of the practice is-

To create an academic in the College.

To Inculcate, Value System among Students with motivation to Indian Culture Nationalism and Social responsibility & equity.

To Promoting the Use of Technology ensuring effective learning.

Several innovative practices have been made to ensure better learning and to make teaching more rewarding.

Teaching-learning is the key to all the effort of quality initiative, Quality enhancement and quality

assurance of the institutions. The College endeavors to ensure better academic ambience by introducing innovative practices in teaching-learning and evaluation

The context

Role of a teacher 1s pivot in entire teaching learning process. Even in the age of increased importance of technology, he role of teacher in the class room Cannot be undermined. The teaching process can be made effective by the efficient delivery or the contents to the students.

The College has introduced some innovations in teaching-learning and evaluation. has developed required techniques of making teaching-learning more interesting The students are assigned assignment, projects, and field works in-order to enhance qualitative learning, the College introduced Group discussion, Quiz, surprise test, class room teaching, and role-play as a part of innovative practice to make teaching interactive. Computer and internet facilities are also available. Teacher provide required study materials to the students if needed. Extra classes for weaker student's arc also organized

The Practice:

Student Centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences.

The college undertakes many facilities to student and teacher to make learning more students centric. The College has adopted mechanism and introduced several innovative practices to shit from teacher cantic education to student- Centric education. The College ensures to promote participatory learning in which the students are active participants.

The students actively participate in seminars, which is scheduled to be held on the weekends.

Assignments are allotted to the students in each year

Project is assigned to all the students.

Students are motivated tor class-room teaching The advanced learners are motivated to teach the class.

The inter-collegiate and inter University academic participation is ensured through the college.

Youth festivals: -

The faculty members thus contribute to holistic development and improved students learning 1he college has developed a mechanism of free, fair and transparent system. the aim of teaching is to develop students Over all personality in such a way that makes them anginas thinker and encourage their artistic and holistic quality to improve their knowledge so that they may be able to serve the society after completion their education.

Teachers use ICT enabled tools for effective teaching-learning process.

The role of ICTs in education is becoming more and more critical. The higher education of Chhattisgarhi sector has advanced with the help of various ICT tools such as smart devices, smart boards, online classrooms, digital cameras, projectors and many more. Some class rooms with the facilities to ensure based learning The college facilitates master class room and ICT enabled class room to enable students to use teaching in the class.

The College has introduced some innovations in teaching-learning and evaluation and trying to make all class rooms cupped with LCD projectors and required techniques for making teaching- leaning more interesting. The students are assigned assignments, projects, and field works in-order to enhance qualitative learning Recently the College has introduced Group discussion, Quiz, surprise test, class room teaching, and role-play as a part of innovative practice make teaching interactive.

The onus of learning has also shifted from teachers to the students as there is an increased focus on student-centered learning that is based on the access of information This has also changed the role of teachers from being content experts to being guides and mentors for the students it opined that students and teachers again access to higher bandwidths on internet connectivity and more direct forms of communication, the trend of student-driven learning will continue to grow in higher education institutes.

Evaluation Process and Reforms-

The College has developed an effective and efficient process of evaluation The level of awareness, skill and competence of students is tested at different levels The College has devised different modes of evaluation The students are evaluated at two levels

Evaluation Process

Internal evaluation

External evaluation

Internal evaluation comprises -

To focus on unit wise preparation of the students and keeping the update with the syllabus.

Assignment-Assigned in each paper every year to check the capacity of creative writing

Projects-Projects are assigned for the students to motivate for investigation & research.

Class-room teaching-To improve their level of confidence and communication power.

Evidence of Success

The practice adopted has helped the students in improving communication skill, creative thinkingand writing.

It has improved in overall turnout of the students in the classrooms.

It has been helpful in unit wise preparation of the syllabus resulting in improved results

The students are motivated to research activity by ensuring their participation in academic activities such as National/ State and institutional level seminars, webinars, workshops.

Enrolment of students increase each and every year.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

7.3.1: Portray the performance of the Institution in one area distinctive to its priority and thrust.

Introduction:

Supporting the student experience from connection through completion requires more than offering wide menu of student programs and services. The college embrace guided pathways, implement advising technologies and rethink what it means for students to college and career ready, it is implement that colleges are operating with an international students centered design that allows for maximization of limited resources in support of student's success and equity at scale. Through our work we discovered that the most effective way to support students in getting on their path and staying on their path to academic and career success is through a holistic students support approach.

Our Institution supports the students in various Ways

1. Developed eco-friendly behavior

The distinctiveness of Our institution is an effort to motivate the students for environment conscience.

The endeavor to promote vegetation diversity.

The college is trying to develop a garden with medicinal plants.

We also trying to promote environmental friendly atmosphere in the college campus.

2. In admission process

Admission, reading. sports and other social activities are being conducted in the college for the cooperation and overall development of the students. Under this, there is a very smooth and transparent process admission to the college, which is done according to the instructions issued by the Chhattisgarh Higher Education Department. Students or all Castes and classes are given priority and the admission process.

3. In teaching learning

Caching and learning work is done both online and offline in a smooth manner and under the teaching. Practical classes of science faculty are also conducted in the college which is very beneficial for the students. The college undertakes many facilities to student and teacher to make learning in the college, the teaching more students centric. The College has adopted mechanism and introduced several innovative practices to shift from teacher centric education to student -centric education. he College ensures to promote participatory learning in which the students are active participants.

The role of ICTs in education is becoming more and more critical The higher education sector has

advanced with the help or various ICT tooIs Such as Smart devices, smart boards, online classrooms, digital cameras, projectors and many more. The college Facilitates master class room and ICT enabled class room to enable students to use teaching in the class.

4.Library and Computer lab facility

The college has froe library facilities for all students and distributes free books and stationery to student belonging Scheduled Castes and Scheduled Tribes, which resolves the problems faced by students reading and provides Support. 1he college has a computer lab to impart basic computer knowledge to students, which is a part of the overall development of the students

5. Various scholarships

The college provides scholarships to students belonging to Scheduled Castes, Scheduled tribes and Other Backward Classes.

6.In sports

Apart from reading, various sports activities are organized in the college, under which sports like cricket,

badminton, football, kho-kho, and volleyball are organized by the college, which plays an important role in the physical development of the students.

7. In social activities

 part from this, a unit of students is being run in the college under the National Service Scheme, which conducts various social activities that develop the quality of discharging social responsibility among the students, various camps and awareness under the National Service Scheme Society Is made aware through programs by participating in this program, the students discharge their responsibility towards the society which plays an important role in the overall development of the students.

8. In Career opportunity and guidance

The college conducts employment Fair from time to time and solves the employment related problems of the students. Apart from this, career counselling is also done for the students, it plays an important role in the overall development of the students. Students play their important role in keeping the college clean and hygienic and help in maintaining greenery through tree plantation.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

The Government Naveen college Janakpur is located in the north east direction of Chhattisgarh state amid the forest dwellers. Janakpur is the border of two districts of MP in the West it is Shahdol district while in North it is Sidhi district. The river MAWAI divides MP and CG through Koriya district of Chhattisgarh and Sidhi district of MP. In the river bank of Mawai there is Harchoka Sitamarhi village which is supposed to be an entryway of Lord Rama VAN GAMAN via Chhattisgarh.

It is said that through Janakpur and villages via Sonhat, the **Lord Rama** despatched towards Nashik. The Lord Rama steped in from Harchoka to Ghagra village. There is a small temple of Lord Rama in the bank of river Ranpa. The historians say that this was built in the reign of King Ashoka.

The Janakpur area is also known as Chang Bhakhar because there used to be an state of this name. There is a temple of Goddesses **Chang Mata** from 6 km to Janakpur which is a centre of faith for the nearest villagers. Janakpur is about 156 km far from the district headquarters that is Korea, while 260 km far from the affiliated Sant Gahira Guru University Ambikapur. Because of the distance of district headquarter, lead college as well as the affiliated university to faces deep inconvenience because of highly charged fare for conveyance.

About 60% of students of the total strength did not see the trains and it is far way to ride over and even they did not go to the district headquarters like cities the major portion of Janakpur area is having the lack of mobile network connectivity.

In despite of these odd situations to gain the highest values from the higher education is not impossible but certainly difficult to achieve. The college is fully aware with these odd situations and therefore the methods of teaching for taught is making suitable and adjustable, for this the college is taking various initiatives and innovations for the skill development as well as means for the employment.

Concluding Remarks :

As the "Vidya Dadati Vinayam"is the motto of Government Naveen college Janakpur which is established in the year 2008, affiliated to Sant Gahira Guru University Ambikapur is having 1.5 acres of land, situated at Bharatpur road near Tahsil office is an Institute of Higher Education in the Northern Chhattisgarh state of India.

Making the humble beginning with 115 students and one faculty, today it has 492 students.

A team of dedicated and well qualified faculty members facilitated effectually teaching and contributing is shaping to the next-generation. The college is located at 23° 43 19.19 North and 81°47 ,11.12 East in the geo map, it is situated in nearest two national park, one is the Sanjay national park and the other is Guru Ghasi Das national park.

It is abundantly clear that our objective is to fulfil the stated Vision and Mission so we focus on the all-round development of the student's for personality through proper education and exposure, our college runs the

prescribed syllabus by Sant Gahira Guru University Ambikapur C.G. Once we receive the curriculum for the academic session, time table, teaching plan is prepared for the whole session by the daily diary maintenance, attendance register and such other activities like extra classes. As we know that the teaching-learning is the key to all the effort of quality initiative, quality enhancement and quality assurance in the institutions.

The entire admission system is online. As the college runs B. A, B.Sc. and B. Com programs, the admission for the regular courses is given on merit basis decided by the HEI. Role of a teacher is pivot in entire teaching learning process. Even in the age of increased importance of technology. The teaching process can be made effective by the efficient delivery of the content of the students. The extra classes for weaker students and best practice classes for advance learner students are also organised. The college has an academic staff of 11 teachers, out of them 03 are there as a regular faculty while 08 are working as a guest faculty.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.3	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year** 1.3.3.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 41 Answer after DVV Verification: 30
1.4.2	**Feedback process of the Institution may be classified as follows:** **Options:** 1. **Feedback collected, analysed and action taken and feedback available on website** 2. **Feedback collected, analysed and action has been taken** 3. **Feedback collected and analysed** 4. **Feedback collected** 5. **Feedback not collected** Answer before DVV Verification : B. Feedback collected, analysed and action has been taken Answer After DVV Verification: B. Feedback collected, analysed and action has been taken
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>492</td><td>368</td><td>366</td><td>239</td><td>225</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>492</td><td>368</td><td>365</td><td>239</td><td>225</td></tr></table> 2.1.1.2. **Number of sanctioned seats year wise during last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1260</td><td>1260</td><td>1260</td><td>1260</td><td>1140</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1260</td><td>1260</td><td>1260</td><td>1260</td><td>1140</td></tr></table>

2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**
	2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years**
	Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
244	244	244	244	210

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
460	344	342	217	205

2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**
	2.3.3.1. **Number of mentors** Answer before DVV Verification : 3 Answer after DVV Verification: 3
2.4.2	**Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**
	2.4.2.1. **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	0	1

2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**
	2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 11 Answer after DVV Verification: 3
2.6.3	**Average pass percentage of Students during last five years**

2.6.3.1. **Total number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
92	19	34	24	10

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
92	19	34	24	10

2.6.3.2. **Total number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
92	22	38	25	16

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
92	19	45	24	16

3.1.2	**Percentage of departments having Research projects funded by government and non government agencies during the last five years**
	3.1.2.1. **Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

3.1.2.2. **Number of departments offering academic programes**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	11	11	10

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	8	7

3.3.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	9	21	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	7	2	0	1

3.3.4

Average percentage of students participating in extension activities at 3.3.3. above during last five years

3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	9	21	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	7	2	0	1

3.4.1

The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

3.4.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	11	8	8	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	11	8	0	0

4.1.3

Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (*Data for the latest completed academic year*)

	4.1.3.1. Number of classrooms and seminar halls with ICT facilities Answer before DVV Verification : 2 Answer after DVV Verification: 1
4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year** **4.2.4.1. Number of teachers and students using library per day over last one year** Answer before DVV Verification : 5 Answer after DVV Verification: 3
4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)** **4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)** Answer before DVV Verification:
5.1.1	**Average percentage of students benefited by scholarships and freeships provided by the Government during last five years** **5.1.1.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)** Answer before DVV Verification:
5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following**

For 4.4.1.1 Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
34.16	25.9	6.1	4.5	3.9

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
19.125	18.635	5.250	2.470	3.420

For 5.1.1.1 Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
54	64	42	40	54

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
54	64	42	40	54

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : B. 3 of the above
Answer After DVV Verification: E. None of the above

5.1.5	The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: E. None of the above
5.2.2	**Average percentage of students progressing to higher education during the last five years** 5.2.2.1. **Number of outgoing student progressing to higher education.** Answer before DVV Verification : 9 Answer after DVV Verification: 8
5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years** Answer before DVV Verification:

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
42	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
30	0	0	0	0

6.2.3	**Implementation of e-governance in areas of operation** 1. **Administration** 2. **Finance and Accounts** 3. **Student Admission and Support** 4. **Examination**

	Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above
6.4.2	**Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)** 6.4.2.1. **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)** Answer before DVV Verification: *(table below)* Answer After DVV Verification : *(table below)*

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	2.42	2.98	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	2.425	2.985	0	0

7.1.2	**The Institution has facilities for alternate sources of energy and energy conservation measures** 1. **Solar energy** 2. **Biogas plant** 3. **Wheeling to the Grid** 4. **Sensor-based energy conservation** 5. **Use of LED bulbs/ power efficient equipment** Answer before DVV Verification : D. 1 of the above Answer After DVV Verification: E. None of the above
7.1.4	**Water conservation facilities available in the Institution:** 1. **Rain water harvesting** 2. **Borewell /Open well recharge** 3. **Construction of tanks and bunds** 4. **Waste water recycling** 5. **Maintenance of water bodies and distribution system in the campus** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : B. 3 of the above

	Answer After DVV Verification: C. 2 of the above
7.1.6	**Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: C. 2 of the above Remark : As per HEI
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.** 1. **The Code of Conduct is displayed on the website** 2. **There is a committee to monitor adherence to the Code of Conduct** 3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: D. 1 of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
165	165	165	165	150

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
124	124	124	124	115

1.2	**Number of programs offered year-wise for last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	14	14	13

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	11	11	10

2.1 Number of students year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
492	368	366	239	225

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
492	368	365	239	225

2.2 Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
459	344	343	217	205

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
460	344	342	217	205

2.3 Number of outgoing / final year students year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
92	19	34	24	10

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
92	19	34	24	10

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	3

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	2	1	1

3.2	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	11	11	10

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	11	11	10

4.1	**Total number of classrooms and seminar halls** Answer before DVV Verification : 10 Answer after DVV Verification : 10

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
38.05	25.35	7.89	5.20	5.00

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
19.125	18.635	5.250	2.470	3.420

4.3	**Number of Computers** Answer before DVV Verification : 10 Answer after DVV Verification : 10

4.4	**Total number of computers in the campus for academic purpose** Answer before DVV Verification : 5 Answer after DVV Verification : 3